

# BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

## BOARD MEETING AGENDA

MONDAY, APRIL 18, 2011

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

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IV. APPROVAL OF THE APRIL 4, 2011 REGULAR BOARD MEETING MINUTES, THE APRIL 4, 2011 SPECIAL BOARD MEETING MINUTES AND THE APRIL 4, 2011 COMMITTEE OF THE WHOLE MEETING MINUTES.

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V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

A) Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the third quarter of the 2010-2011 school year.

Grade 10	Jordan Farling	American Studies
Grade 10	Faith McCommons	American Studies
Grade 11	Justin Hair	World Studies
Grade 11	Justin Hair	Automotive Technology
Grade 11	Christopher Sauter	World Studies
Grade 11	Harley Wilson	Automotive Technology
Grade 12	Jacob Griffie	Automotive Technology
Grade 12	Erik Schall	Computer Information System

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B) Recognition of Academic Achievement Awards for the Third Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the third quarter for the 2010-2011 school year.

Grade 9	Jessica Daniels	99.4
Grade 10	Wade Reichelderfer	98.8
Grade 11	Sarah Baum	98.86
Grade 12	Benjamin Morris	98.75

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Student Representatives to the Board Report - Sarah Weingarten/Douglas Kennedy

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**VI. TREASURER'S REPORT (Balances as of March 31, 2011)**

General Fund	11,002,679.44
Cafeteria Fund	207,025.12
Student Activity Fund	212,578.31
Capital Projects	2,146,874.60
Newville Projects	1,343,484.40

**VII. PAYMENT OF BILLS**

General Fund	533,543.35
Cafeteria Fund	155,206.01
Capital Projects	103,877.47
Student Activity/Miscellaneous Fund	43,204.55
Newville Project	9,253.63
Total	845,085.01

**VIII. READING OF CORRESPONDENCE****IX. RECOGNITION OF VISITORS****X. PUBLIC COMMENT PERIOD**

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**XI. STRUCTURED PUBLIC COMMENT PERIOD**

A) Mr. Rick Baty

**XII. OLD BUSINESS****XIII. NEW BUSINESS**

**A. PERSONNEL CONCERNS****1) Coaching Appointment****(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as head cheerleading coach for the 2011-2012 school year.

**Tracey Feldbauer**

The administration recommends that the Board of School Directors approve the recommendation of Ms. Feldbauer as head cheerleading coach for the 2011-2012 school year.

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**(ACTION ITEM)**

**2) Mrs. Stasia Rhine**, grade two teacher at Newville Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year.

A copy of Mrs. Rhine's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Rhine's resignation for the purpose of retirement as a grade two teacher, effective the conclusion of the 2010-2011 school year.

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**(ACTION ITEM)**

**3) Mrs. Brenda Gabler**, grade four teacher at Newville Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year. Mrs. Gabler's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Gabler is entitled to a severance allowance in the amount of \$13,718.00, under option #2.

Option #1:

33.5 years of service X \$210.00 = \$7,035.00  
(14,500.00 maximum)

Option #2:

180.5 unused sick leave days X \$76.00 = \$13,718.00  
(14,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Gabler's letter of resignation for the purpose of retirement and her severance allowance of \$13,718.00 as presented.

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**A. PERSONNEL CONCERNS** ( . . . continued)**(ACTION ITEM)**

- 4) **Mrs. Violet Lebo**, cafeteria worker at Plainfield Elementary School has submitted her letter of resignation for the purpose of retirement, effective the conclusion of the 2010-2011 school year. Mrs. Lebo's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Lebo is entitled to a severance allowance in the amount of \$9,500.00, under option #2.

Option #1:

32 years of service X \$175.00 = \$5,600.00  
(9,500.00 maximum)

Option #2:

215 unused sick leave days X \$50.00 = \$10,750.00  
(9,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Lebo's letter of resignation for the purpose of retirement and her severance allowance of \$9,500.00 as presented

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**(ACTION ITEM)**

- 5) **Mrs. Beverly Rosenberry**, Plainfield Elementary School Secretary, submitted her letter of resignation for the purpose of retirement effective June 30, 2011 and the Board of School Directors accepted Mrs. Rosenberry's resignation at the April 4, 2011 meeting of the Board of School Directors. Mrs. Roseberry's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Rosenberry is entitled to a severance allowance in the amount of \$9,500.00, under option #2.

Option #1:

30 years of service X \$175.00 = \$5,250.00  
(9,500.00 maximum)

Option #2:

221 unused sick leave days X \$50.00 = \$11,050.00  
(9,500.00 maximum)

The administration recommends that the Board of School Directors accept Mrs. Roseberry's severance allowance of \$9,500.00 as presented.

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**(ACTION ITEM)**

- 6) **Mrs. LuAnn Barrick**, learning support aide at the High School has submitted her letter of resignation for the purpose of retirement, effective immediately.

A copy of Mrs. Barrick's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mrs. Barrick's resignation for the purpose of retirement, effective immediately.

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**A. PERSONNEL CONCERNS** ( . . . continued)**7) Classified Transfer****(ACTION ITEM)**

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employee whose name is listed below:

<b><u>Employee</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b>Mrs. Debra Kelley</b>	<b>Learning Support Aide at Mt. Rock Elementary</b>	<b>Life Skills Aide at Oak Flat Elementary</b>

The administration recommends that the Board of School Directors approve the transfer of the above listed individual as presented.

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**(ACTION ITEM)**

- 8) Mrs. Suzanne Brett**, Long-Term Substitute English Teacher at the High School is requesting three days leave without pay for May 11, 12 and 13, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Brett's request for three days leave without pay as presented.

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**(ACTION ITEM)**

- 9) Mrs. Cherie Powell**, Business Teacher at the High School is requesting one day leave without pay for May 19, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Powell's request for one day leave without pay as presented.

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**A. PERSONNEL CONCERNS** ( . . . continued)**(ACTION ITEM)**

- 10) Mrs. Courtney Moore**, English Teacher at the High School is requesting one day leave without pay, retroactive to April 1, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Moore's request for one day leave without pay as presented.

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**(ACTION ITEM)**

- 11) Mrs. Kassandra Gordon**, Elementary Librarian is requesting one and one half day leave without pay for May 18 and May 19, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Gordon's request for one and one half day leave without pay as presented.

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**(ACTION ITEM)**

- 12) Mrs. Stefani Bower**, Elementary Learning Support Teacher is requesting one day leave without pay for June 6, 2011.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Bower's request for one day leave without pay as presented.

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**A. PERSONNEL CONCERNS** ( . . . continued)**13) Approval of Child-Rearing Leave for Justine Sieg****(ACTION ITEM)**

Mrs. Justine Sieg, High School Business Education/Career Project Teacher, has requested leave of absence under the Family & Medical Leave Act from approximately May 6, 2011 through approximately the beginning of the 2011-2012 school year. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Sieg's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Sieg's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately May 6, 2011 through approximately the 2011-2012 school year, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

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**(ACTION ITEM)****14) Todd Martin**

Shippensburg, PA 17241

Long-Term Substitute Business Education Teacher  
at the High School  
(replacing Mrs. Justine Sieg who will be on child-rearing leave)

**Education:**

Shippensburg University – Social Studies (Bachelor's Degree)

**Experience:**

Big Spring School District – Substitute Teacher

Fannett-Metal School District – Substitute Teacher

Greencastle-Antrim School District – Substitute Teacher

The administration recommends that the Board of School Directors appoint Mr. Martin to serve as a long-term substitute Business Education Teacher at the High School beginning approximately May 6, 2011 until the conclusion of the 2010-2011 school year, replacing Mrs. Sieg who will be on child-rearing leave. Mr. Martin's compensation for this position should be established at Bachelor's, Step 1 \$40,092.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

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**XIII. NEW BUSINESS** (. . .continued)**B) Credit Pay****(ACTION ITEM)**

The professional employee whose name is listed below has successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

**Sarah Vanderheijden                      981.00**

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

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**C) Permission to Host a Joint Soccer Camp****(ACTION ITEM)**

Mr. Scott Anderson and Mr. Randy Stevens are requesting permission to host a boys and girls high school and middle school soccer camp from July 10 – July 13, 2011 at the Big Spring High School Soccer Complex for the girls and at Carlisle High School for the boys.

Information is included in the agenda.

The administration recommends that the Board of School Directors approve the request to host a boys and girls high school and middle school soccer camp from July 10 – July 13, 2011.

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**D) On-Line Learning Initiative****(ACTION ITEM)**

The District has been actively involved with Capital Area On-Line Learning Association (COALA) since March, 2009. This involvement has enabled the District to provide full-time cyber instruction along with various single classes.

The contract for Capital Area On-Line Learning Association is included with the agenda.

The administration recommends that the Board of School Directors approve the proposed agreement to continue participation in the Capital Area On-Line Learning Association (CAOLA).

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**XIII. NEW BUSINESS** (. . .continued)**E) Proposed 2011-2012 Police Service Agreement****(ACTION ITEM)**

The contract for 2011-2012 police service agreement between the Big Spring School District and the Borough of Newville/Newville Police Department is presented for Board action. The borough has agreed to hold the cost of the agreement at the 2010-2011 price of \$41,430.00

<u>Year of Contract</u>	<u>Cost</u>
2010-2011	\$41,430.00
2011-2012	\$41,430.00

The administration recommends that the Board of School Directors approve the 2011-2012 contract for police services between the Big Spring School District and the Borough of Newville as presented at a cost not to exceed \$41,430.00.

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**F) Settlement Agreement****(ACTION ITEM)**

The Administration recommends that the Board of School Directors approve the Settlement Agreement and Release in the matter of student #101045 and authorizes the administration, Board Officers, and special counsel to take all steps necessary to implement the settlement.

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**G) Contractor Payments for Newville Project – Construction Fund****(ACTION ITEM)**

McKissick Associates reviewed the payment applications for work performed on the Newville Addition & Renovation project. These payments will come from the Newville Construction Fund. A copy of the completed and notarized payment applications is included with the agenda in the following amounts:

<u>Prime</u>	<u>Vendor / App #</u>	<u>Pay Amount</u>	<u>Balance to Pay</u>
General	eciConstruction, LLC / #12	\$64,000.18	\$58,200.00
General	eciConstruction, LLC / #13	\$42,750.00	\$15,450.00
Electrical	MidState Mechanical & Electrical, LLC	\$7,619.00	\$15,320.00
HVAC	MidState Mechanical & Electrical	-	\$27,693.04
Plumbing	Mann Plumbing and Heating, LLC	-	\$3,636.80

The administration recommends that the Board of School Directors approve payment from the Newville Project Fund to MidState Mechanical & Electrical, LLC in the amount of \$7,619.00 and to eciConstruction, LLC in the amount of \$106,750.18.

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**XIII. NEW BUSINESS** (. . .continued)**H) Transportation Contract Rates with Richard Deitch for 2010-2011** **(ACTION ITEM)**

Mr. Richard S. Deitch, Transportation Contractor for the Big Spring School District, has provided mileage information for the school buses at the start of the 2010-2011 school year. Mr. Rick Gilliam, Director of Student Transportation has calculated the daily rates for transportation and the activity buses based on the mileage data. A copy of the detailed transportation rate calculations is included in the agenda.

	<b>2009/10</b>	<b>2010/11</b>		
	<b><u>Daily</u></b>	<b><u>Daily</u></b>	<b>▲</b>	<b><u>as %</u></b>
<b>VoTech</b>	751.88	<b>735.95</b>	(15.93)	-2.1%
<b>Consortium *</b>	765.01	<b>1,004.38</b>	239.37	31.3%
<b>Activity</b>	162.97	<b>157.04</b>	(5.93)	-3.6%
<b>Regular</b>	8,416.96	<b>8,011.56</b>	(405.40)	-4.8%
<b>Nonpub **</b>	778.55	<b>1,179.83</b>	401.28	51.5%
<b>Total</b>	10,875.37	<b>11,088.76</b>	213.39	2.0%
<b>PDE Cost Factor</b>	4.945	<b>5.08</b>	0.134	2.7%

The administration recommends that the Board of School Directors approve the 2010-2011 transportation rates as presented.

**I) Potential Bond Refunding** **(ACTION ITEM)**

As presented by RBCCM and PFM in the Committee of the Whole, the District has an opportunity to refinance its 2006 Bond issue. Under IRS tax law the refunding must be within 90-days of the Bond call date of August 15, 2011. At current rates the District stands to save as much as \$110,000. If the Board decides to move forward, RBCCM/PFM would return in May with a Parameters Contract for Board approval and signatures. The RBCCM presentation is included in the Board packet.

The administration recommends that the Board of School Directors direct the administration to work with RBCCM and PFM to engage Bond Counsel and present a Parameters Contract for Board approval as soon as possible.

**J) Case H of 2010-2011** **(ACTION ITEM)**

The parents of the student in Case H of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case H of 2010-2011 school year for a period of one year. During the period of exclusion, the student is not permitted on school property at any time for any reason.

**XIII. NEW BUSINESS (. . .continued)**

**K) Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

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**XIV. FUTURE BOARD AGENDA ITEM**

**XV. COMMITTEE REPORTS**

- A) District Improvement Committee – Mrs. Lopp**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

**XVI. SUPERINTENDENT’S REPORT**

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**XVII. BUSINESS FROM THE FLOOR**

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**XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS**

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**XIX. ADJOURNMENT**

Meeting adjourned \_\_\_\_\_ P.M.

**NEXT SCHEDULED BOARD MEETING: Monday, May 9, 2011**